

Apply online data entry form

This form is to record your details at a recruitment event. Once completed, this form should be submitted to your agent within two weeks of the event. This is NOT an application form. Please do not send this form to UNSW. To apply, please go to apply.unsw.edu.au



UNSW
AUSTRALIA

/ 114

1. Personal Details

If you have applied to UNSW before, what is your student ID: _____

Family name: _____

First given name: _____

Second given name: _____

Date of birth (dd/mm/yy): _____ Gender: M F

Country of residency: _____ Country of citizenship: _____

Are you an Australian permanent resident? YES NO If yes, provide your visa number: _____

Email address (compulsory): _____

Home phone number: _____

Daytime phone number: _____

Mobile phone number: _____

Mailing address (This is the address the University will send all correspondence to): _____ **Postal address not email address!**

OFFICE USE ONLY – Fee Waiver Code

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UNSW ONLINE APPLICATION FEE (non-refundable)

A\$100 unless a fee waiver code has been provided by a UNSW representative or staff member at a recruitment event, or by your agent.

Residential address (This is the address where you currently live. Please do not use a PO Box address): _____

Emergency Contact

Full Name: _____

Relationship to you: _____

Full Postal Address: _____

Phone Number(s): _____

Email Address: _____

2. Visa Details

What visa type will you hold during your studies? (eg. student visa)	_____
If you require a student visa, in which country will you be applying for the visa?	_____
Which Australian Immigration Office will you be applying for the student visa? (eg. Australian Embassy Berlin)	_____
If you currently have a passport, what is the passport number?	_____
If you currently hold an Australian visa, what is the visa number (as it appears on your passport)? This information is required if you intend to submit your application for a student visa to a DIBP (Immigration) office in Australia.	_____

3 Unit Preferences See last page for details!

Preferred year of study: _____ Preferred semester: _____ Study mode: Full-time Part-time

Preference	Unit code e.g. 8404	Unit name: e.g. Introduction to Business	Campus
1st			
2nd			
3rd			

You must list at least 6 (8) courses if you want to take 3 (4) courses at UNSW! Use back of page or an extra sheet.

4. Sponsorship

If your tuition fees will be paid by an organisation that has an established official sponsorship agreement with UNSW, please provide the details below. If you are being sponsored, you must submit documentary proof of your sponsorship agreement to UNSW. Defence funding for UNSW Canberra students does not need to be recorded below.

I will be sponsored: YES NO

If yes, my sponsor details are: (organisation, country) _____

5. English Language Proficiency – for further details please visit, unsw.edu.au/elp

English is my first language.	YES <input type="checkbox"/> NO <input type="checkbox"/>
OR the sole language of instruction and assessment in my Degree or diploma (within the last 2 years) was English. Please note that these studies must have been for a minimum duration of one year full-time.	YES <input type="checkbox"/> NO <input type="checkbox"/>
OR I have been or will have been a resident in one or more English speaking countries for a period of at least five years immediately prior to the commencement of my program at UNSW.	YES <input type="checkbox"/> NO <input type="checkbox"/>
OR I hold a certificate of English proficiency from an approved test (e.g. IELTS or TOEFL) undertaken within the last two years.	YES <input type="checkbox"/> NO <input type="checkbox"/>

5. English Language Proficiency – for further details please visit, unsw.edu.au/elp

If yes, Test name:	Test score:	Test date: / / (dd/mm/yy)
OR I will be sitting a test:	Test name:	Test date: / / (dd/mm/yy)

Please note that you can apply for admission without having satisfied UNSW's English language requirements and you may be eligible to receive a Conditional offer. A confirmed offer will not be issued until all requirements have been met.

6. Admissions Qualifications – Please complete the relevant section

6.1 Application for undergraduate programs – If you are applying for postgraduate programs, you do not have to provide these details.

Country in which I attended high school:	
Name of qualification:	
Name of institution:	
Have you been awarded this qualification?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If yes, what was your score or grade?	
Date qualification was/will be awarded:	/ / (dd/mm/yy)

Please list the following for your current studies (event though there is the X, just write above!)

6.2 Application for postgraduate programs

Study level (e.g. undergraduate, postgraduate):	
Country:	
Name of institution:	
Qualification awarded:	
Have you completed this qualification?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If yes, what was your score, GPA or overall achievement?	
Dates of study:	From: / / To: / / (dd/mm/yy)
Date qualification was/will be awarded:	/ / (dd/mm/yy)
Honours category (if relevant):	
Are you seeking credit for any of the above tertiary study?	YES <input type="checkbox"/> NO <input type="checkbox"/>

7. Other qualifications held – if not appropriate, do not complete this section

Please include details of other qualifications and/or memberships of professional bodies relevant to your application. e.g. Institute of Chartered Accountants (ICAA) or Engineers Australia (IEAust).	1.
	2.

8. Employment details: Complete this section if you are applying for a program that includes work experience as one of the criteria for admission. You should provide details of your current/most relevant employment here. Otherwise, leave this section blank.

Description of relevant position:

Division/Department (if applicable):

Company/Organisation:

Number of years of professional/management experience:

9. Declaration and signature

I declare that the information declared on this form is complete and correct. I authorise the University to obtain information from any educational institution previously or currently attended by me. If any information supplied by me is considered to be untrue, incomplete or misleading in any respect, I understand the University may take such action as it believes necessary including the disclosure of the information to any person or body the University considers has a legitimate interest in receiving it and I consent to such disclosure. I understand the University reserves the right to vary or reverse any decision made on the basis of untrue, incomplete or misleading information. I have made this application having had access to sufficient information regarding UNSW programs, courses, fees, costs, facilities and services. I understand the University reserves the right to make alterations to any matter offered in this publication without notice and that this agreement does not remove my right to take further action under the Australian consumer protection laws.

Name (Print): _____ Date: _____

Signature: _____

UNSW Study Abroad Application

Additional Questions

Disability - please check the correct answer with an X:

Notable impairment (disability, health condition, etc)

- ▶ If you have a disability, health condition, or personal circumstances that impact on studies, please let us know.
- ▶ This includes conditions like **depression, agoraphobia, and dyslexia**.
- ▶ This information will enable us to provide you with relevant UNSW support services to help make your time at UNSW easier.
- ▶ This information will not have any impact on your application to study at UNSW.
- ▶ For information on disability support at UNSW, please see student.unsw.edu.au/disability

Do you have a notable impairment? no yes

Circumstances - please check the correct answer with an X:

Special circumstances

- ▶ If your application has any special circumstances that you require us to consider, please summarise them below. (1000 characters max)
- ▶ If you are currently studying and have a **grade point average (GPA) less than 3.0**, then you **MUST** upload a personal statement and academic references as a single PDF file and note these documents in the comment field below (eg "My GPA is 2.8. I have uploaded a personal statement & reference from chemistry lecturer").

Are there any special circumstances affecting your application? no yes

Course selection information

General instructions

- ▶ Using the UNSW Handbook, faculty websites, and timetables, list the courses you intend to enrol in during your study period at UNSW.
- ▶ Be aware that future timetables are not always available and so you may have to use current timetables as an indication of the likely future availability of a course in a particular session. If in doubt, enquire with the faculty responsible for the course.
- ▶ The UNSW Handbook and timetables can be found at the following addresses: www.handbook.unsw.edu.au www.timetable.unsw.edu.au
- ▶ Visa regulations state that you must be enrolled full-time to remain in Australia, and UNSW requires a full-time study load over your stay.
- ▶ The normal full-time load at UNSW is between 12 and 18 UoC per term. For short terms, the study load is 6 UoC.
- ▶ Most courses will be worth 6 units of credit each, and so a normal full-time study load equates to 2 or 3 courses worth 6 UoC each.
- ▶ You may choose **ONLY** courses for which you satisfy the prior knowledge requirements (prerequisites).
- ▶ Your academic transcript must show courses that satisfy the UNSW course prerequisites.
- ▶ This information will be sent to faculties for assessment and approval.

Rounds

- ▶ There are three rounds for course requests:
- ▶ **Round 1 (initial request)**: If you are applying for more than 1 session, this will be at least for the first session. Course requests for subsequent sessions will become available after your initial request, but you may be able to make such request at the point of application, depending on timetables.
- ▶ **Round 2 (additional requests)**: After you submit your initial requests, your course requests are reviewed by course authorities. You will be able to request new courses for approval to substitute any declined courses. You may do this multiple times.
- ▶ **Round 3 (enrolment variation)**: Upon arrival at UNSW, you should have a complete enrolment set, but you will be given further opportunities to request changes before you start study.

Enrolment

- ▶ Enrolment will depend upon class availability and timetable clashes.
- ▶ While we will endeavour to enrol you in your preferred courses, this cannot always be guaranteed.
- ▶ Enrolment is subject to faculty approval so you need to be flexible with your course choices.
- ▶ If you still have insufficient courses to fill your minimum requirement, we will allow you to make changes to your courses to add new courses.
- ▶ You will be contacted if there are any major problems with your proposed enrolment otherwise you are able to change your enrolment after you arrive at UNSW. You have until the first week of each term to do this.

Multi-term study

- ▶ Students coming on multi-term study will be pre-enrolled for at least their commencement term of study.
- ▶ You are not required to enter courses for your subsequent sessions until the previous session has begun, but you may do so in advance if you want early approval. Note that timetables might not be available, which may delay any early approval.

Excluded courses

- ▶ While most faculties and disciplines will accept suitably qualified students, the following are **NOT** open to Exchange/Study Abroad students:
- ▶ The **Australian Graduate School of Management (AGSM)** operates its own exchange program and will not accept additional students into its MBA programs.
- ▶ The **Faculty of Medicine** generally does not accept students through the Exchange/Study Abroad program except through special exchange arrangements. Students however can generally enrol in courses from the School of Medical Science.
- ▶ The **Australian Defence Force Academy** in Canberra will **NOT** accept Exchange/Study Abroad students into its programs: ie any course starting with code prefix **ZBUS, ZEIT, ZGEN, ZHSS, ZINT, or ZPEM**.
- ▶ Any course starting with code prefix **MDIA** is restricted to special agreements (ask your international study office).
- ▶ Any course starting with code prefix **MDCM** (students should choose **MEFT** courses instead).
- ▶ There is a limit on web-based courses. Enquire with us if you plan to do more than 1 web-based course.